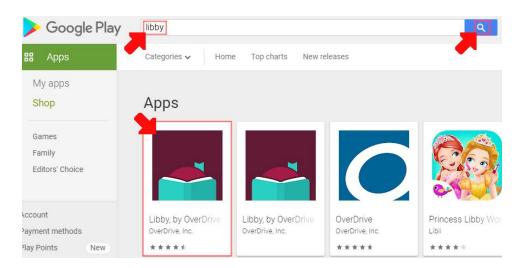
## Using OverDrive's Libby App Last Updated 4/2/2020

All of the eBook apps needed to read your eBooks are **FREE** on most platforms. **You** will need to be connected to a wireless network or have a data plan that allows you to connect to the internet.

The app you need to browse through, download and read eBooks that you check out through OverDrive is called **Libby**. You can most likely find it on the app store of your device. Account login information for OverDrive is your Library Card Number and PIN.

You will need to add your email address and name if you want to receive email notifications when books are ready to be checked out or when books are due. To find the app store app for your device, check below:



- iOS iPhone, iPad, iPod Touch:
  - You will need to know your Apple ID email and password to download the free app from the App Store. <u>Click here to install!</u>
- Android Phones, Tablets, Nook HD, Nook HD+:
  - You will need to know your Google Play Store email and password to download the free app from the Google Play Store. <u>Click here to install!</u>
- Kindle Fire or Kindle HD:
  - You will need to know your Amazon Account email and password to download the free app from the Amazon Appstore. <u>Click here to install!</u>
- Windows Computer or Laptop:
  - If your device uses Windows 10 or above, you can install the free app through the Microsoft Store at <u>microsoft.com</u>. <u>Click here to install!</u>
  - Otherwise, you will have to use Alamance County Public Libraries's
    OverDrive website found at <u>alamancelibraries.overdrive.com</u> (click the
    link or type it into your browser's address bar).

The first time you launch OverDrive's Libby app, it will ask you some questions to determine what library system you are trying to connect to:

• When Libby asks "Do you have a library card?" Click "Yes".



Welcome! Thousands of public libraries offer ebooks and audiobooks (for free!) in Libby. Let me ask you a few questions, to guide you to your library.

First question: do you have a library card?



Not Yet

Next, Libby will ask how to to find your Library. Click "I'll Search For A Library".

Otherwise, you can look up your library by name or location.

I'll Search For A Library

• Lastly, you will type "Alamance County Public Libraries" into the Library search.



You can search for your library by name or branch location.

alamance county public libraries

MATCHING LIBRARIES

Alamance County Public Libraries

Alamance County Public Libraries - Graham Public Library 211 S. Main Street

Graham, North Carolina, USA

+ 3 MORE BRANCHES

**NC Kids Digital Library** 

**Alamance County Public Libraries** 342 S. Spring Street Burlington, North Carolina, USA

+ 95 MORE BRANCHES

Here you can select "Alamance County Public Libraries" for access to our OverDrive collection of adult fiction and nonfiction eBooks and eAudiobooks.

If you're interested in eBooks and eAudiobooks for children, you also have access to the "**NC Kids Digital Library**" through OverDrive's Libby app.

After selecting either, you will be prompted to enter your Library Card number and PIN in order to sign into our library system.

## How to Check Out eBooks Using OverDrive

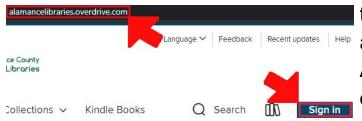
Alamance County Public Libraries (ACPL) offers eBooks through **OverDrive** and you can read these books on a computer or mobile device. **eBooks are checked out for three (3) weeks or twenty-one (21) days and you can only have five (5) OverDrive eBooks checked out at once. You can return your item(s) early through OverDrive's site or the Libby app. <u>You'll never be charged late fees for eBooks!</u> You can use OverDrive on most devices but NOT basic Kindles or Nooks.** 

- 1. You will need to have your Library Card number and PIN to use our eBook services. If you do not have your Library Card or PIN, you will need to contact your local ACPL branch. Your Library Card number is typed without spaces.
  - a. If you do not yet have a library card, you can get one for free at your local branch (photo ID and proof of address are required).
  - b. You can also create a temporary library card online at <u>alamancelibraries.org</u>.

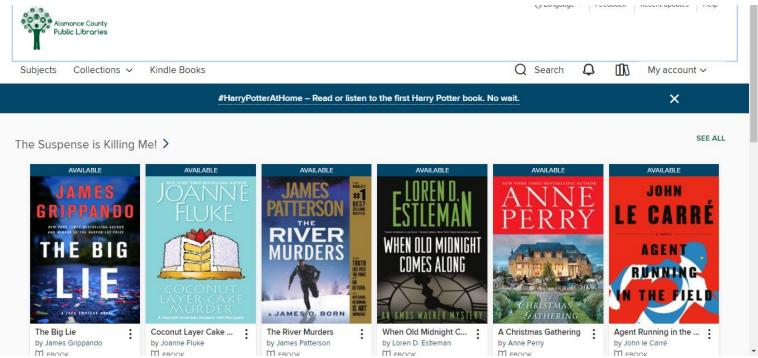
At the top of our website is a menu called "Your Library Card". Under this menu, click "Create a Temporary Account" to register. A temporary card cannot be used to check out physical materials until you complete the registration at your local branch, but a temporary card can be used for Over Drive and many of our other free eResources!



2. To begin checking out eBooks from OverDrive, go to Alamance County Public Libraries's OverDrive website found at <u>alamancelibraries.overdrive.com</u> (click the link or type it into your browser) or launch the Libby app. Click "Sign in" at



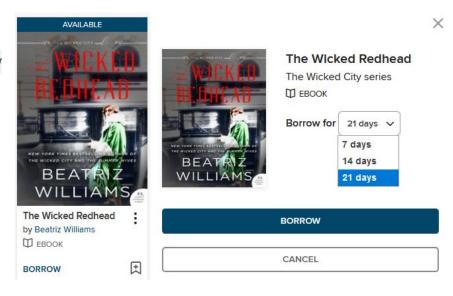
the very top right corner of the website or app, then enter your Library Card and PIN. After signing in, you will be able to see all of our available OverDrive eBooks!



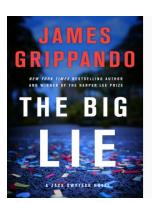
- 3. The homepage of the OverDrive site or Libby is how you can search for eBooks you want to check out. There are many ways to search for eBooks:
  - a. You can use the Collections option below the ACPL logo on the left corner of the site to see featured reading lists.
  - b. You can also use the options above the list of eBooks to see what was just added to the database, what is newly released, what is popular among readers, or eBooks you might not come across in your search.
  - c. You can search for specific eBooks by clicking on the magnifying glass on the right corner above the list of eBooks to search by keyword(s), title or author.
  - d. You can also use the Subjects option below the ACPL logo on the left

corner of the site to find books by genre.

e. When clicking to **Borrow** an eBook, you will be presented with an option for how many weeks you'd like to Borrow it for.



4. Once you find a book you are interested in checking out, you can click on the photo of the book cover.





This page will give a short overview of the book, including a summary and any reviews made about a book. You can click on tabs titled "Description," "Details" and "Reviews" to see this info. On the right side of the book cover is the information and links you need in order to **Borrow** or **Hold** an item.

- a. You can see how many copies the library has that can be checked out and how many are available to be checked out.
- b. You can see the different subjects that have been associated with this book. This can help when searching for books based on subjects (you can see the link to do this at the top left corner of the page titled "Subjects").
- c. To view the list of titles that you are in queue for, click on **My account** at the top right of the screen, then click **Holds**.
- Beneath the book you have chosen, there will show recommended books that are also available to be checked out and are similar in subject(s) to the one you chose.
- 6. Once you have decided to check an eBook out, click on "Borrow" to read it. If all copies are already checked out, you can click "Place Hold" instead to be added to a queue for this eBook. Any items that cannot be checked

you can click "Place Hold" instead to be added to a queue for this eBook. Any items that cannot be checked out immediately have a hold list and can be added to "Holds". You'll be notified promptly by e-mail when it's ready to be checked out.



